**VHERMAG Agenda**

Date: Wednesday, 24 October 2012

Time: VHERMAG: 10am -12pm, RDA Working group: 12pm -1pm

**Location: Library Conference Room 311. L3, Swinburne University Main Library Building, John Street, Hawthorn**

**11:30am-12pm: Guest Speaker:**

Derek Whitehead, Director, Information Resources

Topic: Swinburne University Transformation and Information Resources

1. Welcome and Apologies
2. Updates All
3. **10:30am**-Review of the Strategic Management suite of Recordkeeping Standards (Matthew Gardiner, PROV)
4. PROS 02/01 Retention & Disposal Authority Working Group – Update (Adelaide Parr)
5. TRIM Support Partners (Jason McGlone)
6. Preservation and Disaster Recovery Training (Matthew Thornley)
7. Cloud Computing (Kathryn Dan)
8. Insurance Valuation for Archives (Katherine Gallen)
9. Other Business

**Instruction to get to Library Conference Room**

Main Library Building (LB) can be accessed either via John Street or William Street through the Atrium. This way you will enter L2, Library Building. Use the stairs to go to L3, once there, turn left. The Library Conference Room is on your left-hand side.

Campus Map: <http://www.swinburne.edu.au/campuses/hawthorn/documents/hawthorn.pdf>

Library Floor Plan:

<http://www.swinburne.edu.au/lib/info/hawthorn_library_plan.pdf>

Parking charges:

Unreserved Parking (Staff and Students)   
Fees from 1st January 2011:   
$3.00 for up to 2 hours during the day   
$4.00 for up to 3 hours during the day   
$4.00 after 4pm   
$6.50 for full day (including evening)

**Train:**

Hawthorn Campus is only a short walking distance from Glenferrie railway station.