VHERMAG

# Meeting details:

Meeting, Wednesday 2nd March 2016

Building C, Room 208/207, Melbourne Polytechnic, Preston Campus

Arrival & morning tea 9.00am for a 9:30 am start.

Time 9.30 am – 12.00 pm.

Lunch will no longer be held at St. Georges’ Restaurant due to availability. VHERMAG members are invited to join us for a walk down to Preston Markets, where there are an array of café’s and take-away restaurants.

**Attendees:** Keila Biao (Melbourne Polytechnic), Antony Catrice (Deakin), Georgina Coghlan (Swinburne), Lucinda Davies (UoM), Katrina Joanne Dean (UoM), Anna Fenkl (Box Hill), Carmela Gallo (UOM), Jan Getson (Monash), Liz Irving (La Trobe), Anne Johnston (William Angliss), Alan Kong (PROV), Michelle Langley (Federation), Kimberley Lingard-Borg (UoM), Lydia Loriente (Monash), Jason McGlone (RMIT), Jane McKinna (La Trobe), Dragana Mitrovich (Swinburne), Helen Moore (Melbourne Polytechnic), Samuel Parker (Deakin), Adelaide Parr (UOM), Sandip Rattan (Melbourne Polytechnic) and Kirsten Wright (VU).

**Apologies:** Karen Anderson (VU), Cheryl Anthony (Holmesglen), Kate Birch (Charles Darwin), Kathryn Dan (UOM), Cathy Frazer (Melbourne Polytechnic), Cathy Fyfe (UTAS), Katherine Gallen (RMIT), Dale Kent (Gordon), Kimberley Lingard-Borg (UoM), Cath Nicholls (Monash), Linda McKenzie (Wodonga), Shelley McMenamin (Charles Sturt) and Janet Scriggins (Chisholm).

# Agenda (Draft)

1. Introduction and Welcome – Helen Moore and Keila Biao (5 mins)
2. PROV Records Keeping Standards Presentation – Alan Kong (30 mins)
3. Reports from Institutions (20 mins).
4. RDA Presentation – Kirsten Wright (30 mins).
5. Other Business.