

Agenda

Local Records Co-ordinators' Meeting

2:00 – 3:30 PM

Friday 22 August 2014

Dulcie Hollyock Room, Ground floor Baillieu Library

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| 2:00 – 2:15 | Welcome Kathryn Dan, General Manager University Records and Policy |
| | Shared drives - addressing the elephant in the computer |
| 2:15 – 2:50 | An introduction to the Enterprise Classification Scheme & Workshop – led by Carmela Gallo Records Analyst |
| 2:50 – 3:05 | Break for refreshments |
| 3:05 – 3:20 | Continuation of workshop |
| 3:20: – 3:30 | Round up |