

**VHERMAG**  
**Victorian Higher Education Records Management and Archives**  
**Group**

**4<sup>th</sup> Meeting**  
**AGENDA**

**Venue: Building D**  
**D4.205 – Level 4**  
**Deakin University, Waterfront Campus**

**Date: Wednesday 22 November, 2006**

**Time: 10.30 –12.30**

**Agenda Items**

1. Welcome, apologies and introductions
2. Update on action items from last meeting:

**Staff development proposal:**

Donna McRostie to report on suggestions from members, and present a firmer proposal.

**Benchmarking:**

Kathryn Dann will accept further comments on the draft statistical questionnaire compiled by the ASA University Archives SIG and benchmarking proposals within *Universitas 21*.

Investigate areas of comparison and measurement.

**PROS 02/01 Authority for the Records of Higher and Further Education Institutions – Review Working Group – Preliminary Report:**

Ross Elford will collate feedback on the working group report. The working group should look at defining the problems within PROS 02/01 before initiating discussions with PROV.

**-Inclusion of TAFE members:**

Donna McRostie will investigate the level of interest within the TAFE sector and follow up the issue with Brian Burchell.

3. **Rupert Hamer Award Nomination**  
Donna McRostie/Kathryn Dann to give update nomination.
4. Other business
5. Arrangements for next meeting

A brief tour of the Geelong Waterfront Campus and the Ford Discovery Centre will follow the meeting followed by lunch at the Max Hotel.

# Geelong Waterfront Campus

accurate as at 30/8/2006

Levels  
1, 2, 3, 4

CP2

Gheringhap St.  
Entrance  
Level 2

Costa Hall  
Entrance  
Level 2

Zone 6

CP4  
Deakin  
Commercial  
Precinct

Western Beach Rd.  
Entrance Level 1

**Parking:** Visitor parking day permits are available from ticket machines. Annual or semester permits can be purchased by staff or students from Campus Finance Offices. Traffic regulations under the *Road Safety Act 1986* are enforced. Owner onus applies.



- Parking permit ticket machine
- Accessible parking
- Busport
- Chair Lift
- Wheelchair accessible toilets
- Zone 2** University vehicles only parking permit required (Yellow)
- Zone 3** Central Pool vehicles only parking permit required (Green)
- Zone 4** Parking permit required (Blue)
- Zone 5** Parking permit required (Red)
- Zone 6** Parking permit required (Orange)
- RACV** meeting points
- Public phone

**Zone 6**  
Orange permit  
carpark entrance Level 1

